

**ALABAMA COMMUNITY COLLEGE SYSTEM BOARD OF TRUSTEES  
MINUTES OF THE MEETING HELD ON  
WEDNESDAY DECEMBER 11, 2024, 10:00 A.M.**

The Alabama Community College System Board of Trustees (also referred to herein as the Board) held a meeting at 10:00 a.m. on Wednesday, December 11, 2024, in the Board Room of the Alabama Community College System building in Montgomery, Alabama. The meeting was called in accordance with Act No. 2015-125.

**PRESIDING: MR. GOODRICH ROGERS, CHAIRMAN**

The meeting was called to order by Chairman Rogers.

The invocation was delivered by Pastor Trevor Perry of Letohatchee Baptist Church, followed by the pledge of allegiance.

On roll call, the following Board members were present:

Mr. Goodrich Rogers  
Ms. Valerie Gray  
Mr. John Mitchell  
Mr. Britton Lightsey  
Mr. Tim McCartney (via telephone)  
Mr. Ron Houston  
Mr. Llevelyn Rhone  
Mr. Jeb Shell  
Dr. Yvette Richardson (via telephone)

Also present was Mr. Jimmy H. Baker, Chancellor of the Alabama Community College System. Absent was Governor Kay Ivey.

**APPROVAL OF AGENDA**

On motion by Mr. Lightsey, second by Mr. Houston, the Board of Trustees voted unanimously to approve the agenda.

**APPROVAL OF MINUTES**

On motion by Mr. Houston, second by Mr. Shell the Board voted unanimously to approve the minutes of the November 13, 2024 meeting as presented without discussion.

**SECTION VII  
PUBLIC COMMENT**

None.

**SECTION VIII**  
**(EXECUTIVE, LEGAL, AND PUBLIC INFORMATION)**

**ADOPTED**

**WALLACE COMMUNITY COLLEGE - HANCEVILLE**  
**APPROVAL OF INCREASE IN DORM RENTAL AND BOARD RATES**

On motion by Ms. Gray, second by Mr. Rhone, the Board of Trustees authorized Wallace State Community College – Hanceville to increase the College’s housing fee and increase the optional meal plan fee. The rate increases will take effect Fall Semester 2025.

**Fiscal Consideration: \$216,000 Approximate Additional Auxiliary Revenue Annually**

**JEFFERSON STATE COMMUNITY COLLEGE**  
**REVIEW AND APPROVAL OF MISSION STATEMENT**

On motion by Mr. Lightsey, second by Mr. Shell, the Board of Trustees approved the current mission statement of Jefferson State Community College.

**Fiscal Consideration: None**

**WALLACE STATE COMMUNITY COLLEGE - HANCEVILLE**  
**REVIEW AND APPROVAL OF MISSION STATEMENT**

On motion by Mr. Lightsey, second by Mr. Shell, the Board of Trustees approved the current mission statement of Wallace State Community College – Hanceville.

**Fiscal Consideration: None**

**DRAKE STATE COMMUNITY AND TECHNICAL COLLEGE**  
**REVIEW AND APPROVAL OF MISSIONS STATEMENT**

On motion by Mr. Lightsey, second by Mr. Shell, the Board of Trustees approved the current mission statement of J.F. Drake State Community & Technical College.

**Fiscal Consideration: None**

**GADSDEN STATE COMMUNITY COLLEGE**  
**EQUIPMENT PURCHASE**

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On motion by Mr. Houston, second by Mr. Shell, the Board of Trustees authorized the President of Gadsden State Community College to expend \$696,151 to purchase equipment for the College's Advanced Manufacturing Workforce Skills Training Center.

**Fiscal Consideration: \$696,151 CTE Grant Funds**

**ALABAMA COMMUNITY COLLEGE SYSTEM**  
**ADOPTION OF REVISED POLICY 607.01: EVALUATION OF SYSTEM PRESIDENTS**

On motion by Mr. Shell, second by Mr. Houston, the Board of Trustees adopted the revised Policy 607.01: Evaluation of System Presidents. It is further recommended that the policy take effect immediately.

**Fiscal Consideration: None**

**ALABAMA COMMUNITY COLLEGE SYSTEM**  
**ADOPTION OF REVISED POLICY 605.02: FACULTY QUALIFICATIONS**

On motion by Mr. Shell, second by Mr. Houston, the Board of Trustees adopted the revised Policy 605.02: Faculty Qualifications. It is further recommended that the policy take effect immediately.

**Fiscal Consideration: None**

**SECTION IX**  
**(INSTRUCTION, RESEARCH AND DEVELOPMENT, ADULT EDUCATION, FACILITIES,  
FISCAL, INFORMATION TECHNOLOGY, AND WORKFORCE DEVELOPMENT)**

**ALABAMA COMMUNITY COLLEGE SYSTEM**  
**2025 – 2026 BUDGET REQUEST**

On motion by Mr. Rhone, second by Ms. Gray, the Board of Trustees approved the 2025-2026 budget request for the Alabama Community College System and the Alabama Community College System Office as outlined.

**Fiscal Consideration: \$694,131,769 - Operations Request from the Education Trust Fund (ETF)**

**CHATTAHOOCHEE VALLEY COMMUNITY COLLEGE**  
**ASSOCIATE IN APPLIED SCIENCE IN ELECTRICAL TECHNOLOGY**

On motion by Mr. Lightsey, second by Ms. Gray, the Board of Trustees authorized Chattahoochee Valley Community College's application for an Associate in Applied Science in Electrical Technology, to be implemented Fall Semester 2025.

**Fiscal Consideration:** The College estimates that a total of \$257,456 is required to support the program and \$557,280 is projected to be available through internal allocations, tuition, and extramural funds.

**ENTERPRISE STATE COMMUNITY COLLEGE**  
**CERTIFICATE IN COSMETOLOGY**

On motion by Mr. Mitchell, second by Mr. Shell, the Board of Trustees approved Enterprise State Community College's application for a Certificate in Cosmetology, to be implemented Spring Semester 2025.

**Fiscal Consideration:** The College estimates that a total of \$458,000 is required to support the program and \$893,430 is projected to be available through internal allocations, tuition, and extramural funds.

**NORTHEAST ALABAMA COMMUNITY COLLEGE**  
**ASSOCIATE IN APPLIED SCIENCE IN DIAGNOSTIC MEDICAL SONOGRAPHY**

On motion by Ms. Gray, second by Mr. Shell, the Board of Trustees approved Northeast Alabama Community College's application for an Associate in Applied Science in Diagnostic Medical Sonography, to be implemented Fall Semester 2025.

**Fiscal Consideration:** The College estimates that a total of \$2,335,500 is required to support the program and \$2,428,792 is projected to be available through internal allocations, tuition, and extramural funds.

**NORTHEAST ALABAMA COMMUNITY COLLEGE**  
**ASSOCIATE IN APPLIED SCIENCE IN MEDICAL LABORATORY TECHNOLOGY**

On motion by Ms. Gray, second by Mr. Shell, the Board of Trustees approved Northeast Alabama Community College's application for an Associate in Applied Science in Clinical/Medical Laboratory Technician, to be implemented Fall Semester 2025.

**Fiscal Consideration:** The College estimates that \$2,082,500 is required to support the program and \$2,428,792 will be available through extramural and tuition to support the program.

**REID STATE TECHNICAL COLLEGE**  
**PURCHASE OF BLACK ANGUS PROPERTY**

On motion by Mr. Mitchell, second by Mr. Lightsey, the Board of Trustees authorized Reid State Technical College to proceed with the project named Purchase of Black Angus Property.

**Fiscal Consideration: TOTAL PROJECT COST \$140,000**

**SHELTON STATE COMMUNITY COLLEGE**  
**MARTIN CAMPUS 2<sup>ND</sup> FLOOR RENOVATIONS**

On motion by Mr. Houston, second by Mr. Rhone, the Board of Trustees authorized Shelton State Community College to proceed with the project named Martin Campus 2<sup>nd</sup> Floor Renovations (Swing Space AV Installation Package).

**Fiscal Consideration: TOTAL PROJECT COST \$2,189,591**

**BEVILL STATE COMMUNITY COLLEGE**  
**JASPER CAMPUS CLEM GYMNASIUM RENOVATION**

On motion by Mr. Lightsey, second by Mr. Shell, the Board of Trustees authorized Bevill State Community College to proceed with the project named Jasper Campus Clem Gym Renovation (approval of Changer Order #4).

**Fiscal Consideration: TOTAL PROJECT COST \$6,419,798**

**BEVILL STATE COMMUNITY COLLEGE**  
**JASPER INDUSTRIAL COURT CAMPUS HVAC BUILDING RENOVATION FOR WEATHERIZATION**

On motion by Mr. Lightsey, second by Mr. Shell, the Board of Trustees authorized Bevill State Community College to proceed with the project named Jasper Industrial Court Campus HVAC Building Renovation for Weatherization.

**Fiscal Consideration: TOTAL PROJECT COST \$1,110,183**

**SECTION X**  
**PERSONNEL**

None.

**SECTION XI**  
**CHANCELLOR'S REPORT**

Dr. Neil Scott, Vice Chancellor of Student Success, gave an update on enrollment numbers. Per Dr. Scott, Fall 2024 saw a 7.71% increase in enrollment in for-credit courses over Fall 2023. This is the highest Fall headcount since 2011-2012. There was a 4.9% increase over Fall 2023 in credit hour production. This is the highest Fall credit hour production since 2019-2020. Spring 2025 shows a 9.42% increase over Spring 2024 YTD. This is 5,386 more students YTD. There is also an 8.1% increase over Spring 2024 YTD. This is 40,744 more credit hours YTD.

Dr. Scott further added that 7,010 students have enrolled in Workforce Development programs since August 1, 2024. There were 17,639 total registrations. There were also 14,115 registrations for Adult Education programs.

Chancellor Baker mentioned that on February 5th at 1:30 p.m., the ACCS will make its presentation to the joint budget committees to discuss budget requests. Until then, meetings are being arranged with the Presidents to discuss the budget requests. This budget request contains a significant increase across the board for funding pay increases for all employees. More information will be provided at a later date.

**SECTION XII**  
**COMMITTEE REPORTS**

None.

**SECTION XIII**  
**(DATE AND LOCATION OF NEXT MEETING)**

The next Board meeting will be held in Montgomery at 10:00 a.m. on Wednesday, January 15, 2025. A work session will follow at 10:20 a.m.

**ADJOURNMENT**

On motion by Mr. Lightsey, second by Mr. Houston, the Board meeting was adjourned at 10:24 a.m.

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Chancellor