

LIST of ACCS FRONT-END DOCUMENTS for LARGE PUBLIC WORKS

Arrange the ACCS Front-End Documents in the order listed below when compiling the Contract Documents. Place the project Specifications and/or Drawings after the Front-End Documents.

**NOTE – All ACCS Forms, in their current and revised version, can be found at www.accs.edu/facilities*

BIDDING REQUIREMENTS

- Advertisement for Bids (**ACCS Form 5-A**)
OR
- Advertisement for Prequalification and Bids (**ACCS Form 5-AA**)
- Instructions to Bidders (**ACCS Form 5-C**)
- Proposal Form (**ACCS Form 5-E**)
- Bid Bond (**ACCS Form 5-F**)
- Accounting of Sales Tax (**ACCS Form 5-H**) – *must be submitted with ACCS Form 5-E*
- Contractor’s Statement of Responsibility (**ACCS Form 5-G**) – *if applicable*
- Certified Tabulation of Bids (**ACCS Form 5-J**)

CONTRACT FORMS & GENERAL CONDITIONS

- Construction Contract (**ACCS Form 2-A**)
- General Conditions of the Contract (**ACCS Form 2-B**)
- Performance Bond (**ACCS Form 2-C**)
- Payment Bond (**ACCS Form 2-D**)
- Contract Change Order (**ACCS Form 2-F**)
- Change Order Justification (**ACCS Form 2-G**)
- Supply Bond (**ACCS Form 2-H**) – *if applicable*
- **State of Alabama – Disclosure Statement**
- The **E-Verify** Memorandum of Understanding for Employers

OTHER

- Pre-Construction Conference Checklist (**ACCS Form 6-A**)
- Statement of Field Observations (**ACCS Form 6-C**)
- Application and Certificate for Payment (**ACCS Form 6-D**)
- Schedule of Values (**ACCS Form 6-E**)
- Inventory of Stored Materials (**ACCS Form 6-F**)
- Project Deficiency Log (**ACCS Form 6-G**)
- Sample Progress Schedule and Report (**ACCS Form 6-H**)
- Certificate of Substantial Completion (**ACCS Form 6-K**)
- Sample Form of Advertisement for Completion (**ACCS Form 6-M**)
- Contractor’s Affidavit of Payment of Debts and Claims (**ACCS Form 6-N**)
- Contractor’s Affidavit of Release of Liens (**ACCS Form 6-P**)
- Consent of Surety to Final Payment (**ACCS Form 6-Q**)
- Pre-Closeout Review Checklist (**ACCS Form 7-E**)